



Education Resources
Executive Director **Tony McDaid**
Burnside Primary School
Head Teacher - Mrs Helen McGarvey

12 August 2020

Dear Parent/Carer,

Congratulations to our new P1 Burnside Butterflies who enjoyed their first day at school! Thank you so much to parents who have prepared them so well for school.

The arrangements for the remainder of the week are:-

Thursday 13 August for P1-3 pupils only

Friday 14 August for P4-7 pupils only

The School Day

Just a reminder below of our revised staggered start/stop times in place from tomorrow:-

ROOM	START TIME	DISMISSAL TIME	ENTRY/EXIT DOOR
1, P1	8.50 am	2.50 pm	Door 1, Infant playground
2, P1	8.50 am	2.50 pm	Door 1, infant playground
3, P2	8.50 am	2.50 pm	Door 2, infant playground
4, P2	8.50 am	2.50 pm	Door 2, infant playground
5, P3	8.50 am	2.50 pm	Door 3, middle playground
6, P3	8.50 am	2.50 pm	Door 3, middle playground
7, P4/5	9.05 am	3.05 pm	Door 3, middle playground
8, P4	9.05 am	3.05 pm	Door 3, middle playground
9, P5	9.05 am	3.05 pm	Door 3, middle playground
10, P5/6	9.05 am	3.05 pm	Door 3, middle playground
11, P6	9.05 am	3.05 pm	Door 4, upper playground via MUGA
12, P6/7	9.05 am	3.05 pm	Door 4, upper playground via MUGA
13, P7	9.05 am	3.05 pm	Door 4, upper playground via MUGA
14, P7	9.05 am	3.05 pm	Door 4, upper playground via MUGA

These times have been arranged to reduce the volume of pupil traffic at the beginning and end of the school day. Unfortunately, it is not possible to arrange the staggered times around family groups, however we appreciate that it will mean many siblings will have different start times. Where possible, we ask that P4-7 siblings do not enter the playground until just before the 9.05 am bell, but appreciate that this might not be possible. In this case, they should remain in the playground and not enter the building until 9.05 am.

Please see staggered break/lunch times below:-

	INTERVAL	LUNCH
P1-3, Rooms 1 to 6	10.30-10.45 am	12.25-1.10 pm
P4-7, Rooms 7 to 14	10.45-11.00 am	12.40-1.25 pm

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This allows for fewer numbers of pupils sharing playground spaces however pupils from the same year group will continue to share a playground. We have also revised procedures for toilet use, again to reduce pupil traffic. Staff will take time at the beginning of term to ensure all pupils know the arrangements in place. I have included some photographs of some of the safety measures in place.

School Uniform

We normally encourage full school uniform however we know this is not a normal return to school. The main reason for suggesting polo shirts are worn on our return is to ensure children are comfortable outdoors as they will be unable to change in school as normal. At this time, it is important that children are outdoors as often as possible, so although we will arrange days/times for classes to go outside for PE, we know that this can change due to weather conditions and classes will go outside on an adhoc basis in any case. For safety reasons, children will not be able to take shirts/ties off if they are wearing polo shirts underneath (as is often the case). Jogging bottoms are suggested also for now (any colour). We want children to be comfortable and want to avoid uniform items becoming dirty. We have also been aware that for many, uniform items could not be purchased easily over the summer. We hope we will be recommending full uniforms before we know it!

Staffing Updates

I am pleased to confirm that Miss Jade Muir, who taught at Burnside last year, will be Room 3's teacher until Miss Tees returns from maternity leave later this session. Mrs. Zoe Lafferty who is new to the school, will teach Room 14 on Mondays and Tuesdays while Mrs. Robertson will teach Mondays to Wednesdays. Mrs Allison Simpson who is also new to the school will teach Rooms 10 and 12 for part of the week and Mr. David McKenzie, previously a teacher at the school has returned to teach classes during teachers' non class contact time.

Other information

Water bottles – your child should bring a filled water bottle to school each day. **This should be spill proof e.g sports cap.**

Parents in playground – P1-3 parents can enter the playground at the end of the school day or wait behind the fence. Please remember to observe social distancing rules and stay as far back as possible from the school doors. It might be helpful to wait at the same spot each day if possible, to help your child. Children are taught to return to the teacher or school office if they are not collected.

Admin forms – the annual data and medical forms will be sent home shortly. **Please ensure these are returned to school as quickly as possible.** It is particularly important that we have updated information, given the current circumstances.

School resources – please send in any reading books, library books or other school resources you may have at home from prior to lockdown.



One of our P1 classrooms all ready for our 'Burnside Butterflies'.

Some other classrooms set up for pupils returning.



Soap dispensers in every classroom for hand washing first thing in the morning, before/after break and lunch as well as at the end of the day.



Hand sanitisers are at the entrances of each classroom for use by pupils/staff going in/out of the room.

Each class has a poster reminding pupils of key information.



Hand gel pods are installed at all entrances and key areas throughout the school e.g gym hall, lunch hall, staffroom, admin corridor.



'Keep left' arrows throughout the school.



As always, I will keep you updated with any new information. In the meantime, we look forward to welcoming all of our pupils back within the next couple of days. Should you have any queries or concerns, please don't hesitate to contact the school office.

Thank you for your continued support.

Kind regards,

Helen McGarvey
Head Teacher