

Minutes - Burnside Primary School Parent Council Meeting

8th June 2026

In attendance – Gayle McDonald (Head Teacher) , Mr Miller (deputy head), Lyndsey Shakespeare (Chair), Carolyn Paterson, Katy Bhatia, Shreoshi Roy, Julie Brown, Lucy Fulton

1) Welcome

2) Apologies – Fraser Bedwell, Lisa Bedwell, Michelle Brown, Alise Middleton, Pamela Dick

3) Chairperson Update –

- The Car boot sale was a great success, approximately £1k was raised. This years was held indoors due to weather.
- End of year Disco. £700 was raised, approx. 300 children attended. The Quiet Area very popular with younger age group (seats and colouring in dinner hall). Feedback is that the music is extremely loud, hence why a number of children went to the dining hall, and can ask noise level to be reduced for future discos.
- “Easy fundraising” web-site – This gives cashback for purchases made through the web-site. Lynsey has set this up for the school and will have Pam send out a comms. No cost to parents, but brings in extra income.
- Foodbank collection – Planned for Friday 19th June. Comms to be sent out.
- Ice cream for whole school – Friday (12th) afternoon. P7’s and P1’s buddies to go together.
- Dress down Friday 12th – all Football strips allowed except Celtic and Rangers strips
- All new P1 parents on visit were shown info for how to join parent council
- Pre-loved uniform – Uptake of pre-loved uniform at the car boot sale and P1 visit went well, lots of uniform taken. Message to go out about trying to keep the pre-loved uniform tidy (after visits lots of the bags of certain sizes were all mixed). Message to go out about requiring donations of smaller sized items with logos.
- PTA has reviewed the benefits of being a charity – It is possible to arrange certain fundraising events through the PTA instead of the school, the PTA can then claim back giftaid at 25%. To be investigated to see what can be counted and claimed on. Also funds are currently paid through ParentPay, how would this work?
- Packed lunch inside only – Vast amounts of food being abandoned by children, not cleared away. Disrespectful to the janitor and will encourage

vermin. Has been discussed with all children and told if they show an improvement in cleaning up after themselves then they can resume eating outdoors. Still being enforced and reviewed. Hopefully will be retracted in a few weeks.

- Next years classes to be announced potentially Thurs/Fri of last week. Unsure at moment how this will be announced (in person or via parent portal), either direct to the children or via the parents. Pros and cons of both. Parents finding out beforehand allows them to raise any issues and allow last minute switches to be made if required. Meet the teacher for children is the last Monday before end of term.
- Pam stepping down from running Comms at Christmas. Gillian King to take over.
- Nicola continuing with Library, Katy with disco, Julie with Christmas Fair, and Shreoshi as treasurer
- Fraser and Lisa will be stepping down as joint secretary's after the summer 2027.
- Lyndsey is happy to continue in her role as head of the PTA for another year, however it would be good to have a vice-chair to support the role and take on some extra tasks. To be reviewed next term.

4) Headteacher report –

Refer to emailed notes from Mrs McDonald. In addition:

- 14 classes planned for next year. 2 x P1 classes, and 1 P1/P2 composite class.
- Outdoor classroom will be installed day before start of new term.
- Request for noise levels to be reduced for P1-3 disco. Discussion over day of the week the disco is held on, agreement to keep it on a Wed/Thurs. Friday's would not work for teachers and many of the PTA volunteers.
- Mobile phone policy agreed and implemented. All children will be reminded of the policy.

5) Updates –

a. Update from Treasurer –

- Now has internet banking arranged for the group
- Account balance is £1553.08 (+ £5k from old account) after expenses from disco and car boot sale.
- Need to pay school for P7 ties for all leavers. Pam and Lynsey to present the ties to the P7's

b. Preloved Uniform –

- Will try and establish a rota going forward to keep neat and tidy.

c. Library – Note out to return books, last week of library visits.

7) AOB –

- PVG requirements – not required for parents that are helping under supervision of a teacher. Only for parents that may be alone with groups of children e.g library support. Teachers will be reminded that parent helpers should not be left alone with children. Best practice is to pair up parent helpers with children groups.
- School photographer – Will review packages next year. Package offered to our school is different from Calderwoods and have different costings. Is a local photographer and would be good to continue the relationship.